



Washington Township Health Care District

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Kimberly Hartz, Chief Executive Officer

Board of Directors

Jacob Eapen, MD

William F. Nicholson, MD

Bernard Stewart, DDS

Michael J. Wallace

Jeannie Yee

BOARD OF DIRECTORS' MEETING

Wednesday, April 23 2025 – 6:00 P.M.

Medical Oncology Conference Room, at Washington West, 2500 Mowry Avenue,
Second Floor Ste. 243, Fremont and via Zoom

<https://whhs.zoom.us/j/92615712966?pwd=jJHGpcfqUbeaNwFRLPtYlkgJH6gXaA.1>

Passcode: 984700

Board Agenda and Packet can be found at:

[April 2025 | Washington Health](#)

AGENDA

PRESENTED BY:

I. **CALL TO ORDER &
PLEDGE OF ALLEGIANCE**

Michael Wallace
President

II. **ROLL CALL**

Cheryl Renaud
District Clerk

III. **COMMUNICATIONS**

A. Oral

This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not on the agenda and within the subject matter of jurisdiction of the Board. "Request to Speak" cards should be filled out in advance and presented to the District Clerk. For the record, please state your name.

B. Written

IV. **CONSENT CALENDAR**

Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any Board Member or member of the public may remove an item for discussion before a motion is made.

Michael Wallace
President

V. **ACTION**

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| A. Consideration of Seismic Non-Structural Performance Categories (NPC-5) Project | <i>Motion Required</i> |
| B. Consideration of Integrated Enterprise Resource Planning Solution (ERP) | <i>Motion Required</i> |

VI. **ANNOUNCEMENTS**

VII. **ADJOURN TO CLOSED SESSION**

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|---|------------------------|
| A. Consideration of Closed Session Minutes of the Meeting of the District Board: March 17 & 26, 2025 | <i>Motion Required</i> |
| B. Reports regarding Medical Audit & Quality Assurance Matters pursuant to Health & Safety Code Section 32155 | <i>Motion Required</i> |
| <ul style="list-style-type: none">• Medical Staff Committee Report | |
| C. Conference Involving Trade Secrets pursuant to Health & Safety Code Section 32106 | |
| <ul style="list-style-type: none">• Strategic Planning | |

VIII. RECONVENE TO OPEN SESSION & REPORT ON PERMISSABLE ACTIONS TAKEN DURING CLOSED SESSION	Michael Wallace President
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IX. ADJOURNMENT	Michael Wallace President
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In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (510) 818-6500. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

MEMORANDUM

Date: April 21, 2025

To: Washington Township Health Care District Board of Directors

From: Kimberly Hartz, Chief Executive Officer

Subject: Consideration of Approval of NPC-5 Budget

After Washington Health (WH) had completed design and submittal of documents to HCAI for the Morris Hyman Critical Care Pavilion (MHCCP), HCAI promulgated additional seismic regulations for hospitals to comply with by 2030. Since our plans were already submitted and under review, we did not need to comply with these regulations while we built the MHCCP. We will need to address them by the time we complete the Phase III Building of the Master Plan.

These additional seismic regulations are called NPC-5 compliance standards. Unlike previous NPC compliance standards which were focused on the tie-downs of non-structural components in acute care facilities, these regulations dictate emergency capabilities the hospital has to build or develop in order to maintain functionality after a major seismic, or other catastrophic, event. In particular, they require WH to be able to provide 3 days (72 hours) of potable water independent of Alameda County Water District and hold 3 days (72 hours) of hospital sewer waste independent of the Union Sanitary District.

The hospital contracted with Ratcliff Architects to submit our conceptual plan for compliance by the submission deadline of January 1, 2025. These were accepted by HCAI. We would now like to move forward with design documents for compliance by the April 1, 2026 submission deadline.

The design concept for compliance includes the design and installation of two (2) additional 268,125 gallon underground storage tank facilities. One would be located near the Central Plant (i.e. water) and the other would be located on the edge of the campus along Civic Center Drive (i.e. sewer waste). The required potable water storage capacity requirement could be reduced if the existing well can be used to provide a portion of the water needed. Testing of the WH well for purity and rate of replenishment is set to commence presently. A preliminary, pre-design estimate of the cost of the NPC-5 Project is approximately \$7 million.

The fees to complete design and submit the compliance plan include:

Design Fees	\$912,159
Well Water Testing	<u>\$25,000</u>
Total	\$937,159

Recommendation:

It is requested that the Board of Directors direct the Chief Executive Officer to execute the appropriate contracts, documents, and arrangements to complete NPC-5 design. Staff will return to the Board for approval of the complete project budget when design is complete and cost estimates have been obtained.

MEMORANDUM

Date: April 21, 2025

To: Kimberly Hartz, Chief Executive Officer

From: John Lee, VP and Chief Information Officer

Subject: Integrated Enterprise Resource Planning Solution

Enterprise Resource Planning (ERP) systems help to manage and improve the efficiency of key business functions including those in Finance and Accounting, Human Resources and Supply Chain. Our current ERP systems at Washington do not integrate with each other and many are in need of upgrade or replacement. In reviewing solution options, we are recommending Workday to become a system wide integrated replacement for our current core Financial, Human Resource and Supply Chain systems.

The project to move to the Workday integrated ERP will take approximately 12 months and provide us with a best in class hosted system that includes contract management, human performance management and electronic procurement workflows that we do not have today. The new integrated ERP system will complement our Epic integrated Electronic Medical Record (EMR) system that is the hub of our clinical documentation. Similar to Epic, the new Workday ERP system will enable new workflows across our entire health system and help to bridge departments with technology in a way that is not currently feasible.

Over the past nine months, a cross-functional team of Washington leaders met regularly to assess and determine how best to develop and move forward with our system wide ERP strategy. It was determined that current processes and technology needed significant improvements and the unanimous decision was reached to recommend moving to a new integrated system wide solution. \$2 Million was set aside in the fiscal year 2025 budget with the understanding that the project would likely take \$4.5 Million to complete and extend into fiscal year 2026. After conducting vendor discussions, gathering more detailed requirements and reviewing system demonstrations, our focus turned to the clear leader in the integrated ERP space, Workday, Inc. Furthermore, Workday leadership recommended healthcare implementation specialist Cognizant Consulting as the top choice to assist us with achieving our deployment goals. Cognizant staff participated in our series of structured workflow demonstrations and in conjunction with Workday provided a clear roadmap for how our implementation could succeed over a 12-month period.

After significant negotiation, Workday and Cognizant cost coupled with necessary internal backfill resource expenses of over \$2 Million and other required third-party vendor expenses combined to reach \$4.48 Million. Due to the complexity and breath of this implementation, a contingency amount of 10 percent has also been included. The project is a 12-month project now planned for a June 2025 through July 2026 period.

In conclusion, to move forward with this solution it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of hardware, software, implementation services and other fees for a total amount not to exceed \$4,928,000.